

Bogota Public Library
Board of Trustees
Minutes
January 14, 2019

The meeting was called to order in compliance with the State of New Jersey Open Public Meetings Act; Chapter 231 P.L. 1975 by President Elizabeth Wiemer at 7:05 p.m.

Present		Absent	Other(s) Present
Elizabeth Wiemer	Eileen Karpoff	Mary Komorowski	Chelsea Dodd Coleman, Library Director
Carmen Diaz	Art Koningsberg	Kathy Gates Ferris Mayor's Rep.	
Eileen Lewis, Superintendent's Rep	Joanne Cursinella		

Minutes

Eileen Lewis moved to accept the minutes of the December meeting. Art Koningsberg seconded the motion which was passed by a voice vote.

Correspondence--none

Financial Report

The balance of the capital account was \$63,884.52 and the balance of the general account was \$70,299.11 as of December 31, 2018.

Eileen Karpoff moved that the bills, in the amount of \$14,188.55, be paid from the general account. Carmen Diaz seconded and the motion was passed by a voice vote.

Director's Report

The report was filed in writing and Chelsea Dodd Coleman added the following:

- The library received the NJ Makers' Day grant in the amount of \$383.00 which will cover all anticipated expenses for this event.
- Conversations continue with Envisionware regarding printing. Initial investment now stands at \$1,475 and annual maintenance at \$250.
- Annual appeal balance now stands at \$6,137.42 which is below the \$8,000 goal but better than in past years.

Mayor's Report--none

Superintendent's Report—Eileen Lewis reported that Steen School will hold its Science Night on January 24th. Chelsea Coleman said that she would do her best to have a staff member in attendance.

Old Business—Shelf End Panels

Trustees looked at color samples for wood and trim and were told that installation would occur soon.

New Business

1. **Election of Officers**—After conferring with trustees for their nominations and willingness to serve, Secretary Eileen Karpoff moved the following slate of candidates for 2019 offices: Elizabeth Weimer, for President; Mary Komoroski, for Vice President; Eileen Karpoff, for Secretary; and Art Koningsberg, for Treasurer. Joanne Cursinella seconded the motion and it was passed by a voice vote.
2. **Resolution 2019-1-1 Library Purchasing Agent**—After discussion, the draft resolution was amended to indicate that it covers unbudgeted purchases. Eileen Karpoff moved approval; Joanne Cursinella seconded and the resolution was adopted by a voice vote.
3. **Upcoming Council Meeting**—Trustees were reminded that the Strategic Plan will be presented to the Mayor and Council on Thursday, January 17 at 7:00 p.m. Betty Wiemer and Eileen Karpoff said they would be unable to attend. An effort will be made to get library supporters/ users to attend the meeting to support the library's funding. The Council meeting will also focus on the 125th anniversary of Bogota. Betty Wiemer said that the person living for the longest time in Bogota was found to be Dorothy (Dot) Smith but that Dot died days ahead of that announcement. Ed Wiemer, the second longest resident, has agreed that Dot should still be honored posthumously and she will be honored by the borough. Betty added that there will be a memorial service held for Dot at St. Joseph's on Saturday, January 19 at 2:30 p.m.
4. **Disaster Plan**—Eileen Karpoff suggested that a disaster plan for the library be created at the first possible opportunity.

Adjournment

Art Koningsberg moved the adjournment of the meeting at 7:50. Eileen Karpoff seconded the motion which was passed unanimously by voice vote.

Next Meeting

Monday, February 11, 2019 at 7:00 p.m.

Submitted by Eileen Mackesy-Karpoff