

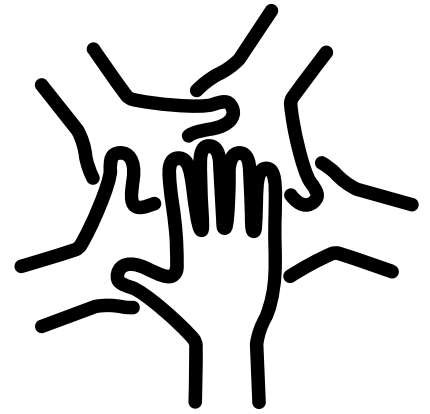
# 2023

# ANNUAL REPORT



# THE TEAM

The Bogota Public Library cultivates a community of readers and creative thinkers.



## Board of Trustees

Rebecca Youla, President  
Carmen Diaz, Vice President  
Arthur Konigsberg, Treasurer  
Eileen Karpoff, Secretary  
John Mitchell, Mayor's rep  
Marco Navarro, Superintendent's rep  
Joanne Cursinella  
Mary Komorowski  
Yvonne Montemurro



## Library Staff

Sara Cassaro, Director  
Tommy Skrnich, Youth Services Coordinator  
Jenifer Arias, Library Assistant  
Michael Bari, Library Assistant  
Elsy Garcia, Library Assistant  
Marlene Jaipersaud, Library Assistant  
Anasofia Parada-Villamar, Library Assistant  
Lisa Remler, Library Assistant  
Denise Roberts, Library Assistant  
Cali Skrnich, Library Assistant  
Liana Vazquez, Library Assistant



# DIRECTOR'S REPORT

2023 was another great year for the Bogota Library. We had many great programs, circulated many materials, and brought our signature excellent customer service to all of our interactions with our community.

It was also a year for us to focus on our future. In June 2023, we began work with Library Crossroads Consulting to assess the state of our borough today and find out what you want from your Library. We know how quickly life changes these days and we want to ensure that we are keeping up with the educational, professional, and entertainment needs of our library community. We want to thank all our patrons who completed our community survey or attended a focus group. All of this helped us formulate our Strategic Plan, which launches in 2024 and will continue to guide us through 2026.

We have learned over the past few years how we can reach our patrons digitally as well as in person, and we intend to continue both of these connections. In 2023, we continued our hybrid programming, because we know you can't always get to us when we're open. We also added more digital databases that you can access from home, such as the Bold Yoga Virtual Studio and Mango languages, a platform where you can learn a variety of languages, free with your Library card.

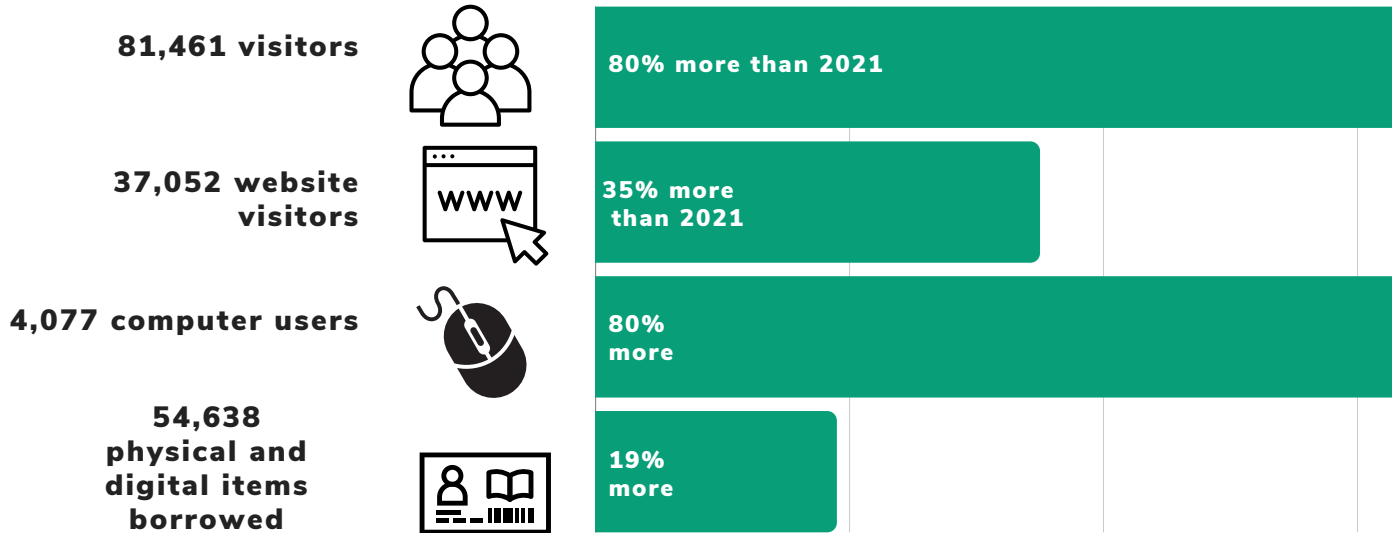
It was also a great year for passports: Bogota Public Library had an inspection done by the US Department of State Passport Services Office of Acceptance Facility Oversight, and we now have the distinction of having a second perfect score! We are happy and proud to bring such a vital service to our community.

After getting your feedback in 2023, we are excited to bring more of what you like to the Library.



Sara Cassaro  
Library Director

# YEAR AT A GLANCE



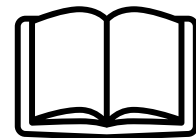
**2,366** passports processed



**Third year** exceeding Annual Appeal goal of \$10,000



**512** in-person, virtual and hybrid programs held



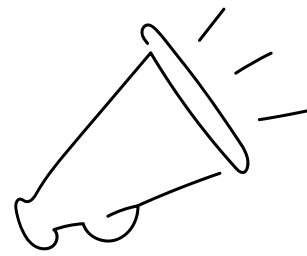
**33,523** items in the collection

**2023 Value:**  
**\$2,456,331**

(see chart on page 6)



# HIGHLIGHTS



## Return of Haunted Library

We had brought back the Haunted Library walkthrough in 2022, but we brought back the whole event in 2023! In addition to the spookiness, we provided carnival games and candy. All 241 attendees and the staff had a wonderful time!

## New Subscriptions



We also expanded our Library virtually. In 2023, we added the Bold Yoga Virtual Studio, where Bogota cardholders can access on-demand yoga classes for all ages and levels. Our patrons were able to exercise at home, on the Library! We also added Mango Languages to our services. patrons can learn a variety of languages on this website. Free access is available, all you need is your library card!

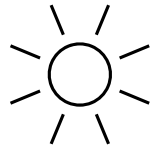


## Strategic Plan



2023 was also a year for planning: the Library tapped Library Crossroads Consulting to assist us with our 2024-2026 Strategic Plan. Thanks to all patrons who filled out our community survey and/or participated in one of our focus groups. You helped shape the next three years! View the plan [here](#).

## Summer Reading



We had another great year of summer reading. Our theme this year was All Together Now and it included storytime with special guests-- community leaders! We had 231 people sign up, and over 5,000 books were read! Our summer reading programs for all ages were attended by 898 people. Thanks to all of you who joined us!



## Another Year of Passport Excellence

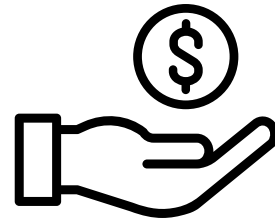


Our passport service remained a highlight this year. We also had a facility inspection done by the US Department of State's Office of Acceptance Facility Oversight and received our second perfect score for our facility! We are proud to provide a calm and enjoyable environment for our passport patrons

## ESL Tutoring

In 2023, we focused on getting our ESL tutoring back on track. Once again, we were able to have tutors meet one-on-one with our patrons looking to learn English. We still need more volunteers! Keep an eye out for more tutor trainings in 2024.

# FINANCIAL STATEMENT



## Operating Revenue

Source	Amount	Percent
Borough Appropriation	\$335,574	72%
Library Income	\$116,745	25%
Grants	\$500	.5%
Donations	\$8,869	2%
State Aid	\$4,887	.5%
<b>Total</b>	<b>\$466,575</b>	<b>100%</b>

\*Funding for Bogota Public Library comes from local tax revenue, fees, grants, contributions from the Friends of the Bogota Library 501(c)3 and individual donations, and per capita State aid.

## Operating Expenses

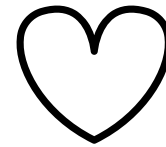
Budget Line	Amount	Percent
BCCLS Membership	\$31,847	7%
Collection	\$60,283	14%
Legal & Prof. Services	\$16,119	4%
Marketing Comm.	\$6,364	1.5%
Miscellaneous	\$1,366	0.3%
Payroll & Benefits	\$287,441	66%
Programming	\$14,477	3%
Staff Development	\$2,792	0.6%
Supplies	\$8,257	3%
Technology	\$3,417	0.6%
<b>Total</b>	<b>\$432,363</b>	<b>100%</b>

## Value

Item	Total	Average Price	Cost to Residents	Value Provided
Computers Users	4,077	\$18	FREE	\$73,386
Wifi Users	4,340	\$8		\$34,720
Reference Questions	168	\$30		\$5,040
Program Participants	6,789	\$15		\$101,835
Interlibrary Loans Obtained	33,462	\$25		\$836,550
Adult Books Circulated	12,382	\$28		\$346,696
Young Adult Books Circulated	2,395	\$25		\$59,875
Juvenile Books Circulated	29,042	\$22		\$638,924
Magazines Circulated	469	\$8		\$3,752
Dvds/Blu-Rays Circulated	3,131	\$15		\$46,965
Video Games Circulated	1,611	\$50		\$80,550
eBooks & eAudiobooks Circulated	7,216	\$28		\$202,048
Digital Magazines Circulated	457	\$10		\$4,570
Digital Movies, Music, & TV Circulated	252	\$85		\$21,420

**Total Value: \$2,456,331**

# 2023 ANNUAL APPEAL DONORS



## Individuals & Families

Betty Aduna	Stefanie Eng	Sarah LeKaye	Teresa & Robert Robbins
Natalia Alzate	Randall & Gloria Everett	Sarah Liptak	Edward & Janet Rode
Tarek Amro	Daniele Fede	James Lockwood	Dolores Rodriguez
Warren Ball	Robert Ferro	<i>in memory of parents Marion &amp; Ronald Lockwood, fmr.</i>	Joseph & Jacqueline Roulette
Rose Barone	James & Mary Fessel	Trustees	Lillian Rustin
Margaret Barry	Grace Fitting	Kevin Lynch	Kenneth & Grace Schumacher
Jennifer Baucage	Catherine Foddai	James & Lisa Lyons	Ruth & Richard Schwenn
Megan Beaumont	Paul & Manona Foddai	Juan Marin	Kimberely Seger
Karen Becker & Kathryn Lepore	Francis's Family ( Laugh N Learn, LLC)	Josenildo Martines	Lou Severino
Mara Bellagamba	Sally & Gerald Gaimo	Michael & Elaine Matarazzo	Farzana Shaheen
Marie Best	Mario Gamboa	John & Margaret Matrongolo	Ruth Shaw
Debroah Biernacki	Christine Garcia	Patrick & Nancy McAleer	April Shinske
Carmel Birney	Alba Gee	Hannah McAndrews	Francesca Silos
Carol Bobat	Clayton Getz	Carissa McCleary	George & Kerry Sitaras
John Borja	Laura Giamurra	Ruth McCormick	Frank & Cheryl Snell
Patricia Bowen	Rona Gildeleon	Patrick McHale	Elsie Spencer
Theresa Bustamonte	Antonio Gonzalez	Ronald Messina	Sigmund Spiegel
Edward & Nora Butler	Laura Goode	Linda & Richard Miller	Roseann Stahl/Barbara
Beth Cabrera	Maryann & Patrick Gould	Renee Mitchell	Fischkelta
Dalissa Canario	Kenneth Gradus	Yvonne Montemurro	Eugene Stipo
Hannah Canario	Shelly Gufert	Kathleen Moran	Betsy Stone
Joan/Robert Capasso	Laverne Hamilton	Robert Mortenson	Sonny & Fatima Sunga
Livia Carlotto	Vikash Haritwal	Maureen Muller	Charles Sutter Jr.
Juimmy Cazar	Gail Hughes	James Musto	Yesmin Taveras
Anenly Ceballos Martinenz	James Insalaco	Janice Neuschwanter	Deborah Teplow
Annette Ciavirella	Marlene Jaipersaud	Jeanne-Marie O'Donnell	Allison Thompson
Gemma Coccioli	Margaret Jones	Diane Occhiogrosso	Michael & Kathleen Tobin
Yamila Cofino	Walter & Deborah Kaminski	Jose & Maritza Ortea	Eduardo & Nury Trespalcacios
Frederick Collins	Cynthia Karidis	Carlos & Madeline Ovalle	Malle Vaarsi
Robert & Susan Croonquist	Joel Karpoff	Carlos & Vickie Parra	Samuel Vasquez
John Deluca	Ileen Katz	David Paulino	Wayne Verge
Veronica Deserio	Lois Kittner	Miriam Pedler	Peter & Marylee Vignola
Nadine Desposito	Kathy Krieglner	Paul & Robin Pieretti	Wilma Villanueva
Christina Diforte	Jia Kuang	Lorraine Purdy	Jesse Wassner
Eleanor Dornier	Catherine Kurdach	Albert Ramirez	Rose Whitehill
Barry & Ellen Dounn	Robert Lange	Enrique Ramirez	Richard Woldan
Richard & Janet Drew	Michael Lavin	Stephen Rauh	Rhoda Yago
Mercedes & John Dunn	Nina Lehnert	Grisel Reveron	Joseph Yannotti
Latoya Elvin			Francine Zumpano

## Businesses & Organizations

AJJ Computers LLC	Graphic Builders Inc.	Manning Brothers, LLC
American Legion Aux.	JEG Inc.	Ralph H. Hall Post 5561
Clifford Dunn Post 117	Laugh N Learn LLC	Sokhda LLC
Carner House	Luka's Restaurant	Solis Enterprises LLC
		Trinity Evangelical Lutheran Church





**BOGOTA**  
PUBLIC LIBRARY

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